

SUNSET VIEW HAMLET BOARD MEETING MINUTES – March 27, 2024

PRESENT: DARRYL GREENING, RHONDA BARTLETT, KYLE NERBUS

1. Darryl called the meeting to order at 16:09
2. Agenda approved and adopted by Kyle, seconded by Rhonda.
3. Minutes of the November 21, 2023 meeting adopted by Kyle and seconded by Darryl.
4. No delegations present.
5. No communications for discussion.
6. No discussions presented for Board Member Forum.
7. Standing Agenda Items
 - a. Roads – Rhonda made a motion that we discuss a grader contract with Darren Millard for the next fiscal year. **ACTION:** Rhonda will contact Darren regarding grading.
 - b. Waste management – there have been no concerns with the waste management.
8. Unfinished Business
 - a. RM of Mervin Video Conferencing Options – Rhonda made a motion to discuss with the RM of Mervin available video conferencing options. **ACTION:** Rhonda will have discussions with the RM regarding the video conferencing.
9. New Business
 - a. Hamlet Procedures for Organized Hamlets – Rhonda made a motion to have the Hamlet Board write a letter to the RM of Mervin regarding our concerns with the current practice of adopting various policies and procedures using Qu'Appelle Valley Hamlet Procedures as an example of a broader simpler approach. **ACTION:** Darryl will compose letter to the RM.
 - b. Policies required by the Provincial Government
 - i. SSVB election policy – Kyle made a motion to adopt the policy as written. Policy adopted.
 - ii. SSVB Meeting policy/procedure - Kyle made a motion to adopt the policy as written. Policy adopted.
 - iii. Public Disclosure policy - Kyle made a motion to adopt the policy as written. Policy adopted.
 - iv. Providing Notice Policy - Kyle made a motion to adopt the policy as written. Policy adopted.
 - v. Reporting policy - Kyle made a motion to adopt the policy as written. Policy adopted.
 - c. Other policies/procedures – The Hamlet Board recognized the importance of the following policies written in the Qu'Appelle Valley policies. Rhonda made a motion for Darryl to mention these policies to the RM of Mervin when writing the letter of concern.

- i. Projects and Project authority
- ii. Budget
- iii. Appeal Board
- iv. Amending, Drafting, and approving Hamlet policy/procedure

10. Action Items reviewed.

11. Next meeting based on availability of Board Members and timely notice will be given.

12. Meeting adjourned at 16:25.

Action	Person Responsible	Date to Be Completed
Beach erosion project - contact Steven Galen	Kyle and Paige	Ongoing
Public Washrooms: Kyle to get rental prices for trailers	Kyle	April, 2024
Wake Zone Buoys: Kyle to inquire about having an outside source install the buoys and cheaper options for buoys.	Kyle	April 1, 2024
Wake Zone Buoys: Option of a barge system for the buoys	Darryl	April 1, 2024
Posting of Maintenance Position	Hamlet Board	March 2024
Dock extensions – ask Myron about options	Darryl	April 2024
Volunteer Strategy: Hamlet Board to populate a list of volunteer activities for the AGM	Hamlet Board	Ongoing to May 2024
Talk to Darren Millard about grading contract	Rhonda	May 1, 2024
Discuss video conferencing options with the RM of Mervin	Rhonda	April 30, 2024
Compose letter to the RM of Mervin regarding new policies and procedures	Darryl	April 30 th , 2024